LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 3rd October 2017

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr M Flett

Cllr T Gabriel

Cllr J Usher

Cllr P Wall

Cllr A Lupson

Cllr B Tubby

Cllr S Farnsworth

Cllr J Youngs

Mrs J Beardshaw, Clerk

1. **Welcome to the public**: the Chairman welcomed 6 members of the public
2. **Apologies for absence:**  Cllrs Monk, Pinning, Willoughby, Lumbard

**Declarations of interest**: None

1. **Minutes of the meeting held on 5th September were approved**, with the following matters arising:
   1. Update on PF/17/1008. Land South of School Road

The Chairman updated the Parish Council on the status with this planning application. At the September meeting, Councillors agreed that they still supported in principle the proposed development but that they had a few questions. The Clerk would ask the questions of the applicant and NNDC, and would also request an extension of time. The Planning Officer responded to the Clerk with answers to queries, as had the applicant. Councillors were advised of the responses and agreed to reply to NNDC prior to the October meeting so as to avoid missing the deadline. The Chairman noted that it was then ironic that the Planning Officer did allow an extension eventually. Nevertheless the Clerk had sent a response explaining that the Council supported the application and noting the numbers of Councillors in support (6) and those who still had queries (4) and those who had not made comment (2). Cllr Youngs noted that he felt that the applicant should alter the proposed surface water soakaway, and should consider dual drainage. **The Clerk** would note this to NNDC

1. **Correspondence:**
   1. Mazars external auditors. Receipt of external audit for the F/Y 2016/2017. Noted
   2. Parishioner. Complaint regarding parking on Bakers Arms Green and request for wooden bollards. The Council discussed this and agreed that additional street furniture was not necessary and that the situation should be monitored. **The Clerk** would speak with the parishioner and offer to write letters to the owners of the vehicles
   3. Dilham Parish Council. Enquiry as to whether the parish is disturbed by helicopter noise. The Council felt that the helicopters were testament to the success of Norwich Airport and the local oil rigs, and very much were in support of the helicopter activity. **The Clerk** would revert to Dilham PC
   4. PC Tom Gibbs. Signage on the A1062 overgrown by bushes. Tom Gibbs had noted that he had complained about the overgrown hedges to NCC Highways, who had confirmed that they would cut back the hedges, but not for six weeks. Noted
2. **Reports:** 
   1. Cllr Usher. SNAP report. Cllr Usher noted that Laura Charter was now organising the SNAP meetings again and that one would take place on 25th October at Hoveton Village Hall. Cllr Usher also noted that there had been two burglaries locally recently. He was also disappointed to note that there had only been one response to the request for speedwatch volunteers.
   2. Cllr Willoughby. New Playground equipment update. Cllr Willoughby had been unable to attend the meeting but had asked that **the Clerk** write to The Womack Trust to request a donation
   3. Cllr Pinning. Playground inspection report. Cllr Pinning had completed the inspection report and had noted no new points of concern
   4. Cllr Flett. Ludham Bridge Staithe / Boat waste compound. The Chairman noted that he had signed the license with the Environment Agency for the continued use of the boat waste compound on Ludham Bridge Staithe. The Council thanked the Chairman for his indefatigable efforts on this. The Chairman also thanked Cllr Youngs who had, at no cost to the Council, reinstated some tiles on the compound itself.
   5. Clerk: update on Fireworks display. The Clerk was undertaking the required jobs prior to the fireworks display and would be asking Cllr Monk for his assistance on the night itself. The Ludham Wives very kindly offered to assist with the display as usual
   6. Clerk: update on urban grass cutting. The Council was awaiting two quotations for grass cutting in the village. The Chairman had spent some time going round the village with the Peakes looking at the required work
3. **Adjourn meeting**

The Chairman adjourned the meeting at 8 pm for the public session.

Mr Alan Davies referred to the soakaway discussions at the proposed development and likened it to the Pikes Nursery Management Company, which was formed because the road was un-adopted and there are various areas of common land of which the dyke happens to be one. Unusually, they have responsibility for both sides of the dyke. They are only responsible for the dyke that runs from the main road alongside numbers 6 and 10 Pikes Nursery. They assume the dyke that comes in at a right angle at the Willow Way end is the responsibility of those that live either side of it in Willow Way and along the main road (Oulton Cottages, Lancaster House, Alma cottages etc.). The shed next to No 6 is built over a metre wide conduit covered in soil which (it is assumed) was put in to support the outbuilding of Oulton Cottages, and that the decking is even higher above the dyke and does protect the dyke from falling debris. Mr Davies explained that they clear out the dyke every 12 – 18 months. He noted that every year the work becomes harder and harder and that the team of volunteers become older. He explained that if the residents of the proposed development find themselves in a similar situation to the Pikes Nursery Management Company, he would suggest that they should bring in a professional management company rather than manage any remedial work themselves

The Chairman **reconvened the meeting at 8.17pm**

1. **Agenda items:** 
   1. To consider support and organisation for the Fireworks Display. The Ludham Wives had kindly offered to support the event. The Clerk would undertake the jobs prior to the date itself
   2. To consider Parish Council meeting dates for 2018. **AGREED**
2. **Planning Applications:** None
3. **Planning Decisions:** None
4. **Outstanding Highways matters for updates:**
   1. Email to Jon Winnett. Manhole cover crumbling Yarmouth Road. JW confirmed he would look into it. 12.6.17. 26.6.17 email from Highways CSC unable to find the manhole cover. Further clarification was received by a member of the public who looks after the property. The Clerk would speak again with Jon Winnett
5. **Finance**
   1. The Chairman noted that he had signed and agreed a bank reconciliation for the previous month’s finances.
   2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  |  |  |  |  |  |
| 15.09.17 | DD | Peakes | Grass cutting | 259.00 |  |
| 25.09.17 | DD | NEST | Pension (paid by PC and Clerk) | 57.99 |  |
| 30.09.17 | DD | URM | Glass | 55.80 | 9.30 |
| 30.09.17 | 1169 | M Peake | Benches in the village | 470.00 |  |
| 30.09.17 | 1170 | Clerk | Salary and expenses | 369.49 |  |
| 30.09.17 | 1171 | NCC | Fireworks road closure | 36.00 |  |
| 30.09.17 | 1172 | Tudor Print | Directory | 420.00 | 0.00 |
| 30.09.17 | 1173 | Jubilee Fireworks | NYE fireworks | 722.50 | 120.00 |

* 1. **Receipts:** None

1. **Playground checks**

Cllr Youngs agreed to undertake the checks in September

1. **At the Chairman’s discretion:**
2. **Items for the Parish News:**
   1. Planning
   2. Welcome to new vicar, Deborah Hamilton Grey
   3. Thank Jon Simpson for Village Directory, and Councillors for delivering them.
   4. Recent spate of burglaries
3. **Next meeting**

**The Chairman confirmed that the next meeting of the Parish Council would take place on Tuesday 7th November 2017**

The meeting closed at 8.28 pm