LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 1st November 2016

in the Church Room, Ludham

**Present:**  Cllr M Flett

Cllr R Pinning

Cllr C Willoughby

Cllr B Tubby

Cllr P Wall

Cllr T Gabriel

Cllr J Usher

Cllr S Farnsworth

Cllr J Youngs

Mrs J Beardshaw, Clerk

1. **Welcome to the public**: the Chairman welcomed 9 members of the public
2. **Apologies for absence:**  Cllr Monk, Cllr Lumbard, Cllr Lupson

**Declarations of interest**: None

1. **Minutes of the meeting held on Tuesday 4th October 2016 were approved**, with the following matters arising
   1. Response from NCC regarding the Village Gateway Scheme. Paul Donnachie, the Programme Manager at NCC Highways, had responded to the PC to confirm that there was no alternative to plastic gates. The Parish Council discussed a possible way forward and agreed to ask the **Clerk** to contact Justin Le-May at NCC Highways to ask which villages had plastic gates, which could then be viewed by Councillors, and also to ask if there were any alternative suppliers to Glasdon
   2. Oak tree on playground. The Chairman noted that during his most recent playground check, he had noticed that the Oak Tree in the far right hand corner of the playground was overgrown, with some dead branches. The **Clerk**  had contacted Target Trees to ask them to cut back the tree as required
2. **Correspondence:**
   1. PCSO report. The Police had received 9 calls since the previous meeting including reports of rowdy or nuisance behaviour, calls for a concern for safety, road traffic collisions and suspicious circumstances
   2. LPC to Peakes – request to look at/Sadolin benches as required and to work on the Playground sign. Noted
   3. LPC to Mr Debbage – request to undertake village hedge cutting at a price of £235 plus VAT. Noted
   4. URM. Confirmation that the bottle bank should be placed at Ludham Bridge during the last week of October / first week of November. It was noted that this had not happened to date
   5. BT / Openreach. Response to concerns regarding Bakers’ Arms Green. The Project Engineer had written to apologise and to note that he would attempt to encourage engineer teams to park responsibly in future
   6. BA. Response to concerns raised by LPC that planning decisions are being made prior to the Parish Council response being given, where a time extension has been granted. Maria Hammond had written to the Clerk to explain that she knew of no circumstances where this had happened and that she would be surprised if it ever had done. She asked to be notified immediately if this occurs in the future
   7. NNDC. BT payphone removal consultation. The Clerk noted that she did not believe that any BT payphones would be removed from Ludham. The Chairman explained that he felt that the existence of the defibrillator very close to the payphone would be a good argument for keeping the payphone in place, within a village with poor mobile phone signal
3. **Agenda items:** 
   1. To consider setting S137 donations for 2017/2018. The Parish Council **AGREED** to set the donations as per the previous year, and to consider any further donations as and when requests are made. Those donations were therefore set at £75 Norfolk Age UK, £75 Citizen’s Advice Bureau, £100 East Anglian Air Ambulance, £1800 to the Village Hall and £250 to the Village Car Scheme
4. **Reports:**

Cllr Flett. Boat waste update. Cllr Flett had written the following item for the Parish News in November, and summarised it at the meeting: ‘*An open meeting held in the Church Rooms on 7 June 2016 was assured by Angie Fitch-Tillett, NNDC portfolio holder for the Coast, Environmental Health and Environmental Services, that she was prepared to promote a move towards re-examining the issue of removal of boat waste sites in NNDC area. Mrs Fitch-Tillett assured those present that the first meeting would take place during or before July, and she also agreed that if a resolution had not been agreed by the end of September 2016 she would look at extending the timeframe for NNDC to collect waste for a further period until the matter could be resolved to the satisfaction of all.*

*Progress has been very slow, and although a meeting with all concerned, chaired by Norman Lamb MP, was held on 22 August no resolution was achieved. However, as a result of that meeting officers of the Broads Authority, Norfolk County Council, and North Norfolk District Council agreed to carry on a dialogue to try and reach a mutually acceptable solution. No solution had been achieved by the end of September, nor had the Parish Councils or Womack Trustees been advised of details proposed by officers. Ludham Parish Council, at their meeting on 4 October, agreed to pursue NNDC to reach a solution as soon as possible. Further information is being sought, and the existing waste disposal arrangements will continue at least until March 2017.*

The Chairman had spoken with Steve Hems of Norfolk County Council, who had suggested that the Parish Council (and Womack Trust) lease some land for a peppercorn rent in order to recategorise the boat waste from Commercial waste to Domestic waste. He explained that it was a strange quirk of EU waste legislation that if NCC or NNDC owned land on which the bins sit, the boat waste would be deemed commercial, but if the Parish Council owned the land on which the bins sit, the waste would be deemed domestic. He informed Councillors that Womack Trust were not in a position to lease the land, and that he did not suggest that Ludham Parish Council leases land either. He noted that NCC had recommended that Ludham PC lease some land beside the toilet block for the purposes of siting the bins. It was confirmed that this would not work on any level as boat users were unlikely to walk down to the toilets to dispose of their rubbish

* 1. Cllr Usher. SNAP report. Cllr Usher noted that there had been no SNAP meeting since the last Parish Council meeting

1. **Adjourn meeting**

The Chairman adjourned the meeting at 7.40pm for the public session.

Cty Cllr Bradnock updated the Council on the Revell report and on the current situation with Devolution

The Chairman **reconvened the meeting at 7.50pm**

1. **Planning Applications:** 
   1. BA. 2016/0343/FUL. Shed at, The Workshop, Yarmouth Road. Change of use of outbuilding (MT shed) to residential dwelling. **Supported**
   2. NNDC. PF/16/1391. The Laurels, School Road. Creation of new vehicular access. **Supported**
2. **Planning Decisions:** 
   1. NNDC. PF/16/0965. Meadowside, Norwich Road. Erection of rear extension and front dormer extension including conversion of loft space. Permitted. Noted
   2. BA. BA/2016/0212/FUL. White House Farm, Clint Street. Bio security building and store. Permitted. Noted
3. **Outstanding Highways matters for updates:**
   1. ENQ 900004041. Flooding at Hall Common / Staithe road junction. No action
   2. ENQ 541497. Flooding at Whitegates. Reminder sent by Clerk August 10th. NCC confirmed that this would be programmed. Cty Cllr Bradnock confirmed that this had been looked at by NCC Highways and Cllr Pinning confirmed that the work had done little or no good. Cty Cllr Bradnock would speak again with the Highways Engineer to encourage Highways to jet the drains
   3. Footpath outside School. Update from NCC Highways – programmed for October Half Term. Confirmation from Highways that this will take place over half term (last week October). This work was currently being undertaken
   4. Catfield Road School signs and road markings. Clerk contacted NCC Highways 9th September. 11/10/16 update – ‘problem has been investigated’. Noted
   5. FP3 signage - unofficial signage on Norwich Road. This had been done (officially) by NCC
   6. FP7 How Hill Road – fingerpost replacement and FP7 impassable – email sent to Sarah Price 24/10/16. Noted
4. **Finance**
   1. The Chairman noted that he had signed and agreed a bank reconciliation for the previous month’s finances.
   2. **The following payments were authorised:**

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount** | **Inc VAT** |
|  |  |  |  |  |  |
| 15.11.16 | S/O | Peakes | Grass cutting | 259.00 |  |
| 22.11.16 | DD | Clerk (October) | Pension (£32.13 from LPC) | 57.83 |  |
| 20.09.16 | S/O | Barclays | Bank storage | 1.00 |  |
| 28.11.16 | DD | URM | Glass | 32.40 | 5.40 |
| 31.10.16 | 1131 | Ludham PCC | Grass mowing | 368.50 |  |
| 31.10.16 | 1132 | Jubilee Fireworks | Fireworks | 700.00 | 116.67 |
| 31.10.16 | 1133 | Mazars | External audit | 120.00 | 20.00 |
| 31.10.16 | 1134 | Norfolk CAB | S137 donation | 75.00 |  |
| 31.10.16 | 1135 | EAAA | S137 donation | 100.00 |  |
| 31.10.16 | 1136 | Age UK | S137 donation | 75.00 |  |
| 31.10.16 | 1137 | Clerk | Sal and exp | 374.55 |  |
| 31.10.16 | 1138 | NCC | Road closure | 36.00 |  |
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* 1. **Receipts:**
     1. Precept and grant (transferred electronically on 30.09.16). Total £4226

1. **Playground checks**

To confirm the person responsible for the visual checks at the Playground for the month (and to take the report from the previous month’s checks). Cllr Tubby agreed to undertake the playground report for the month. The Chairman thanked Cllr Youngs for undertaking the checks during October

1. **At the Chairman’s discretion:**
2. **Items for the Parish News:**
   1. Allotment available for rent at the Catfield road location
   2. Fireworks display on New Year’s Eve
   3. Planning
3. **To consider other items for future agendas**
4. **Next meeting**

**The next meeting of the Parish Council will take place on Tuesday 6th December 2016**

The meeting closed at 8.24pm