LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 6th February 2018

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr M Flett

Cllr P Wall

Cllr J Youngs

Cllr J Usher

Cllr T Gabriel

Cllr S Farnsworth

Cllr C Willoughby

Cllr R Pinning

Mrs J Beardshaw, Clerk

1. **Welcome to the public**: the Chairman welcomed 6 members of the public
2. **Apologies for absence:**  Cllrs Monk, Lumbard, Lupson and Tubby had sent their apologies

**Declarations of interest**: Cllr Gabriel declared an interest in item 5b

1. **Minutes of the meeting held on 2nd January 2018 were approved**
2. **Correspondence:**
	1. NCC. Norwich Western Link Road. Update and request for support. Ludham Parish Council confirmed its support for this link with the West and North of the Country. **The Clerk** would write to the Norwich Western Link group
	2. BA. Application for Works to Trees. Manor Gates, Staithe Road. Sycamore – remove. Noted
	3. BA. Application for Works to Trees. The Workshop, Yarmouth Road. T1 – 4, Poplar, crown reduce to 6m; T5,T9 and T11, sycamore – fell, T6-7, oak, and T8, silverbirch – fell. Noted
	4. Parishioner. Complaint regarding the large oak tree in the playground. It was **Agreed** that the Councillors would take a look at the tree in the playground and that the item would be on the agenda for the March meeting
3. **Reports:**
	1. Cllr Usher. SNAP report. Cllr Usher noted that the Police were concentrating on vehicles with poor lighting, including bicycles. He explained that the priority for the Police was a focus on criminal damage, particularly in Stalham (Wilson Road area) and oil tank thefts. Cllr Usher noted that there had been an oil tank theft in Catfield. He encouraged parishioners to secure their oil tanks. He also highlighted that there would be activity from the speed police in the village
	2. Cllr Gabriel. Playground inspection report. Cllr Gabriel noted that the bottom rail of the chain walk was wobbly. **Cllr Youngs** very kindly offered to look at the chain-link walkway and fix it if possible
	3. Cllr Willoughby. Playground report. Cllr Willoughby noted that a playground meeting had been held at her home and that **The Clerk** had put a flyer together and an application to the Big Society Fund, which would be posted and emailed to NNDC within the week
	4. Cllr Pinning. Village Hall report. Cllr Pinning had attended the Village Hall meeting on behalf of the Parish Council. He noted that the Village Hall had broken even financially and that the pantomime had gone ahead successfully. He noted that the lighting was not considered currently to be safe so the Village Hall Committee intended to apply for a grant, and expected that the Village Hall required something in the region of £13K for rewiring
4. **Adjourn meeting**

**The Chairman adjourned the meeting at 7.58pm for the public session**

District Cllr Rice noted that there was a very useful service for vulnerable people if there is a power cut. He would send out the relevant information, which Ludham Parish Council publicised every year as a very worthwhile service. He also reminded those present that they could telephone 105 to contact UK Power Network

Cty Cllr Price noted that the County Council Children’s Services department had received their Ofsted inspection report and that he was delighted to be able to inform the Parish Council that NCC was now out of ‘Special Measures’ with their ‘Adoption’ section having been given an outstanding rating. Cllr Price also gave an update on the Vanguard / Boreas Project offshore and the plans of Vattenfall

It was noted that the gritters were no longer gritting Catfield Road, despite the road being added to the gritting routes, following much lobbying, in recent years. **The Clerk** would contact Jon Winnett and check on this

The Chairman **reconvened the meeting at 8.15pm**

1. **Agenda items:**
	1. To consider risk assessing the How Hill Staithe and making regular checks. Council insurers recommend that these checks are carried out in writing and kept on Council records. The Chairman noted that the Broads Authority undertake checks in conjunction with quayheading and also check the seats and the quayheading. He explained that it was not therefore necessary for the Parish Council to undertake checks
2. **Planning Applications:**

None

1. **Planning Decisions:**
	1. BA/2017/0427/HOUSEH. Bridge Cottage, Ludham Bridge. Balcony. Approved
2. **Outstanding Highways matters for updates:**
3. **Finance**
	1. The Chairman noted that he had signed and agreed a bank reconciliation for the previous month’s finances.
	2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  |  |  |  |  |  |
| 17.01.18 | DD | Peakes | Grass cutting | 509.00 |  |
| 20.01.18 | DD | NEST | Pension (paid by PC and Clerk) | 59.92 |  |
| 29.01.18 | DD | URM | Glass | 23.40 | 3.90 |
| 31.01.18 | 1191 | Clerk | Salary and expenses  | 371.41 |  |
| 31.01.18 | 1192 | HMRC | Tax | 9.60 |  |
|  |  |  |  |  |  |

* 1. **Receipts:**

|  |  |  |
| --- | --- | --- |
| Womack Staithe Trust | Donation to cover fireworks and Christmas lights | 179.00 |
|  |  |  |

1. **Playground checks**

Cllr Farnsworth agreed to undertake the playground checks in January

1. **At the Chairman’s discretion:**
	1. To consider moving the Annual Meeting of the Parish Council and the Annual Parish Council meeting to 8th May (from 1st May). This was **AGREED**
2. **Items for the Parish News:**

The Parish Council agreed to use the Parish News for a playground appeal if possible, otherwise:

* 1. Dog mess (could be postponed to March)
	2. Noticeboard (could be postponed to March)
1. **Next meeting**

**The Chairman confirmed that the next meeting of the Parish Council would take place on Tuesday 6th March 2018 at 7.30pm in the Church Rooms. The MAY meeting would take place on 8th May (not 1st May)**

The meeting closed at 8.31 pm