LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 6th March 2018

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr M Flett

Cllr P Wall

Cllr J Youngs

Cllr T Gabriel

Cllr C Willoughby

Cllr R Pinning

Cllr A Lumbard

Cllr A Lupson

Mrs J Beardshaw, Clerk

1. **Welcome to the public**: the Chairman welcomed 6 members of the public
2. **Apologies for absence:**  Cllrs Monk, Tubby, Usher and Farnsworth had sent their apologies

**Declarations of interest**: None

1. **Minutes of the meeting held on 6th February 2018 were approved** with the following matters arising:
   1. Oak Tree on playground. This item was deferred to the public session as the owner of the property concerned had attended the meeting
2. **Correspondence:**
   1. NALC. GDPR toolkit. Summary of new data protection laws. To consider the action plan to have considered various items before the 25th May. The Clerk read out the action plan, which the Council considered. The Council **AGREED** to review the GDPR document and to work towards finalising the action plan by / at the May meeting
3. **Reports:** 
   1. Cllr Farnsworth. Playground inspection report. Cllr Farnsworth had undertaken the checks and had noted that there was some erosion under the swings. This item was not considered to be a priority as the erosion was not significant enough to pose a danger
4. **Adjourn meeting**

**The Chairman adjourned the meeting at 8pm for the public session**

District Cllr Millership had attended the meeting and noted that she had spoken with a resident who was most concerned with mud on the roads.

Item 4a was dealt with under item 7 so that members of the public could speak, in particular the owner of the property affected by the Oak Tree on the playground.

Councillors agreed that the **Clerk** should speak with the Officer at North Norfolk District Council responsible for tree works, and then follow his advice, which would probably involve consulting an arboriculturist.

The Chairman **reconvened the meeting at 8.15pm**

1. **Agenda items:** 
   1. To consider renewing the Parish Council’s General Power of Competence (required annually). The Clerk explained that the GPC needed renewing annually and that the Council needed to have 2/3rds of its number elected (rather than co-opted) and to have a qualified Clerk. As the Council fulfilled both of these requirements, it could hold the GPC. The Council duly **AGREED** to confirm the GPC for a further 12 months
2. **Planning Applications:** 
   1. BA/2018/0074/COND - Land At The Manor, Staithe Road. Variation of condition 2 of planning application: BA/2015/0148/FUL. Supported
3. **Planning Decisions:** 
   1. BA/2017/0457/FUL. Hall Common Farm, Hall Common. Conversion of barn to holiday accommodation and new fence to boundary. Approval granted
4. **Outstanding Highways matters for updates:**
   1. Signage Grange Road / Fritton Road. Direction sign on footpath
5. **Finance**
   1. The Chairman noted that he had signed and agreed a bank reconciliation for the previous month’s finances.
   2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  |  |  |  |  |  |
| 15.02.18 | DD | Peakes | Grass cutting | 509.00 |  |
| 28.02.18 | DD | NEST | Pension (paid by PC and Clerk) | 54.12 |  |
| 28.02.18 | DD | URM | Glass | 29.88 | 4.98 |
| 28.02.18 | 1193 | Clerk | Salary and expenses | 354.19 |  |
| 28.02.18 | 1194 | Tudor Print | Parish News item for playground | 40.00 | 0.00 |
|  |  |  |  |  |  |

* 1. **Receipts:**
     1. None

1. **Playground checks**

Cllr Youngs had kindly fixed the chain walkway during February. The Chairman thanked him very much for his time and effort. Cllr Pinning agreed to undertake the playground checks for the month

1. **At the Chairman’s discretion:**
   1. The **Chairman** would speak to the BA the following day regarding a map outside the toilet block at Ludham Bridge, and also about missing fingerposts for the Ludham Bridge to St Benet’s Path
   2. Cllr Lumbard kindly offered to litter pick the area from the Dog Inn to Ludham Bridge over the following weekend.
2. **Items for the Parish News:**
   1. Thanks to Farmers and others who helped during the snow days
   2. How Hill note
   3. Planning
3. **Next meeting**

**The Chairman confirmed that the next meeting of the Parish Council would take place on Tuesday 3rd April 2018 at 7.30pm in the Church Rooms. The MAY meeting would take place on 8th May (not 1st May)**

The meeting closed at 8.24 pm