LUDHAM PARISH COUNCIL

Minutes of an extraordinary meeting of Ludham Parish Council held on Tuesday 7th August 2018

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr M Flett (Chairman)

Cllr T Gabriel

Cllr A Lupson

Cllr P Wall

Cllr J Youngs

Cllr J Usher

Cllr C Willoughby

Cllr M Monk

1. **Welcome to the public**: The Chairman welcomed 8 members of the public, together with a District Councillor and the County Councillor
2. **Apologies for absence:**  Cllrs Farnsworth, Lumbard, Pinning, Tubby had sent their apologies.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 5th June 2018, and matters arising from those minutes. **Approved.** Cllr Gabriel asked that the APM minutes be circulated
2. **To consider and approve** the minutes of the Extraordinary Parish Council Meeting held on Wednesday 24th July 2018, and matters arising from those minutes. **Approved**
3. **Correspondence:**
   1. Parishioner. Letter regarding bus stops. A member of the public had written to the Clerk following a telephone conversation, to suggest that the bus could perhaps turn at Womack Island, following picking passengers up at the Bakers Arms Green Bus Stop. The Parishioner’s reason for suggesting this was that he felt strongly that passengers should not be forced to wait in the rain. Cllr Willoughby noted that she regularly uses buses from the village and felt that people who uses buses have to walk to the bus stop and therefore plan to pack an umbrella for the rain. In addition, Councillors were convinced that it would not be possible to turn a bus round at Womack Island as a car could not turn around in the space. **The Clerk** would write to the parishioner to thank him for his suggestion and explain the reasons why the Parish Council would not be taking this forward
   2. NNDC. Local Green Space designation. Noted
   3. BA. Works to Trees. BA/2018/0283/TCAA. Land adjacent to Womack Island. Tree / scrub clearance along riverbank – remove 80% of overhanging vegetation – large mature specimens to be retained. Noted
   4. BA. Works to Trees. BA/2018/0272/TCAA. The Manor, Staithe Road. Removal of Willow. Noted
   5. NCC. Better Broadband for Norfolk. New Broadband cabinet on Fritton Road. Noted
   6. PCC. Agreement to light beacon within the Churchyard 11/11/18. The PCC had agreed (via Alex Cordiner, Church Warden) that the Beacon could be lit within the churchyard. The Council suggested that the location of the beacon could be where the Christmas Tree is normally located. **Cllr Gabriel** agreed to light the Beacon, which Cllr Monk had kindly made. **The Clerk** would write to the Royal British Legion and find someone to read out the names of the parishioners who had died in the war
4. **Reports:** 
   1. Cllr Usher. SNAP report. Cllr Usher noted that the key objectives from the SNAP meeting were to tackle anti-social behaviour at Stalham Recreation Ground, organise patrols for reassurance in the areas of Hoveton Village Hall and playing field, and speed enforcement in the Ludham and Catfield areas. He noted that the next SNAP meeting would be at the Poppy Centre in Stalham on Wednesday 5th September. Cllr Usher also explained to those present details of levels of calls / incidents locally. In a one month period Ashmanaugh had suffered 3 incidents, Hickling 15 incidents, Catfield 17 incidents and Ludham 19 incidents. In the same period Stalham had suffered 80 incidents and Hoveton 98 incidents
   2. Cllr Usher had also attended a Senior Flood Warden Liaison Group Meeting. This had been held at North Walsham Police Station on Wednesday 25th July. Steve Hems had taken over from Richard Cook and NNDC were recruiting for a replacement for Richard Cook. Updates at the meeting had been given by NNDC, Norfolk Fire and Rescue, HM Coastguard, Norfolk Police, and the Environment Agency. The next meeting was due to take place in October. The Chairman thanked Cllr Usher for attending the meetings and giving the reports
   3. Cllr Lumbard. Playground inspection report. None received as the playground had been undergoing work during the month
   4. Cllr Willoughby. Village Fun Day. Cllr Willoughby reported that the fun day had gone well and that the following income had been received from the fete:
      * + Stalls (run by the PC) £413.20
        + Ludham Wives £50
        + Bowls Club £10
        + How Hill £20
        + Ludham School £6
        + The Methodist Church £20
        + Ludham Guides £40
        + Totalling £146

Donations had also been received from individuals £60, and cheques had been received from groups and individuals to a value of £183.20

Cheques had also been received from:

* + - * Ludham WI £150
      * Ludham Church £50

Cllr Willoughby therefore confirmed that the fete had raised a total of £1002.40

The Chairman thanked Cllr Willoughby very much for her work on the fun day. He also thanked those who had assisted at the fun day.

1. **Adjourn meeting**

**The Chairman adjourned the meeting at 8.01pm for the public session:**

D Cllr Millership explained that over May and June she had received many complaints from parishioners who were worried about the withdrawal of the number X11 bus. She explained that the simple answer was that it was uneconomic. She read out a letter from Mr Sanders of Sanders buses, explaining that the bus service simply wasn’t making enough money to make it economically viable

It was also noted that the Motorhome owners at the caravan park were struggling with the lack of public transport in addition to the busy road into the village.

It was suggested that the Konectbus could perhaps turn at Horning Green rather than a Potter Heigham bridge

It was agreed that the **Clerk** would put an item on the September agenda to consider writing to the bus companies to make suggestions regarding local connections

The Chairman **reconvened the meeting at 8.22pm**

1. **Agenda items:** 
   1. To agree donations for the financial year 2018/19. Councillors **AGREED** to make donations as per 2017/18 financial year. Cllr Gabriel asked for further clarification regarding the donation to the Village Hall. Cllr Youngs explained that it had cost the Village Hall approximately £4K to remove the boiler, in addition to various other costs which the Village Hall incurs over a year. The Chairman noted that the £1800 per year donation was preferable to a large chunk of money every few years
   2. To consider conducting a signpost audit of the village. Cllr Pinning had conducted a footpath audit during 2017, and as he had sent his apologies, the Chairman noted that he would postpone the item to the following meeting
2. **Planning Applications:** 
   1. PF/18/1034. Resthaven, Norwich Road. Conversion of a garage and rear single-storey extension / link with new entrance, to create annexe; porch extension. Response sent via email as response was required by 2/7/18. **Supported**
   2. BA/2018/0269/FUL. The Workshop, Yarmouth Road. Change of use of outbuilding to 2 x 1-bed holiday lets, external alterations and parking. The Council **objected** to this application.
   3. NNDC. PF/18/1046. 2, Whitegates. Single-storey rear extension and alteration to roof. **Supported** by email
3. **Planning Decisions:** 
   1. BA/2017/0144/FUL. The Workshop, Yarmouth Road. Change of use to extend the private residential curtilage and erection of timber cart lodge. Approval granted. Noted
4. **Outstanding Highways matters for updates:**
   1. ENQ-169139-C6N0F9. Damaged Road sign opposite Grange Road
5. **Finance**
   1. The Chairman noted that he had signed and agreed a bank reconciliation for the previous month’s finances.
   2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| 15.06.18 | S/O | Peakes | Grass cutting | 509.00 |  |
| 1.06.18 | DD | NEST | Pension (paid by PC and Clerk) | 62.91 |  |
| 31.07.18 | 1205 | Clerk | Salary and expenses | 396.54 |  |
| 31.07.18 | 1206 | Ludham PCC | Churchyard grass cutting | 368.50 |  |
| 30.06.18 | DD | URM | Glass | 45.00 | 7.50 |
| 31.05.18 | DD | URM | Glass | 88.20 | 14.70 |
| 15.07.18 | S/O | Peakes | Grass cutting | 509.00 |  |

* 1. **Receipts:**

|  |  |  |
| --- | --- | --- |
| 22.05.18 | Recycling payment – textiles | 32.00 |
| 2.07.18 | Fun Day fundraising for play equipment | 722.44 |
| 13.06.18 | HMRC Vat refund | 347.32 |
| 7.06.18 | Ludham Wives donation for playground | 500.00 |
| 4.06.18 | Barclays interest | 8.57 |
| 7.06.18 | Tim and Jim Butchers | 130.00 |
| 29.6.18 | Womack donation for playground | 10,000.00 |
| 29.6.18 | Womack donation towards urban verges | 1821.51 |

1. **Playground checks**

The Chairman kindly offered to undertake the playground check for the month

1. **At the Chairman’s discretion:**

The Chairman thanked Cllr Youngs very much for his work on the village noticeboards

1. **Items for the Parish News:**
   1. Planning
   2. Thank the relevant groups for their contributions to the Village Fun Day
2. **Next meeting**

**The Chairman confirmed that the next meeting of the Parish Council would take place on Tuesday 4th September at 7.30pm in the Church Rooms**

The meeting closed at 8.45 pm