LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 5th August 2019

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr A Lupson (Chairman)

Cllr C Willoughby

Cllr J Youngs

Cllr R Pinning

Cllr A Lumbard

Cllr J Usher

Cllr T Gabriel

Cllr P Wall

1. **Welcome to the public**: The Clerk welcomed 7 members of the public, together with District Cllr Adam Varley
2. **Apologies for absence:**  Cllrs Grist, Monk and Tubby had sent their apologies.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 4th June 2019, and matters arising from those minutes: **Approved**
2. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 7th May 2019, following feedback at the June meeting. The Clerk would circulate the minutes of this meeting and the minutes would be on the agenda of the September meeting
3. **Correspondence:**
   1. Norman Lamb MP’s office. Annual Village Tour. Ludham stop is Tuesday 27th August outside Throwers at 1230pm. The Clerk urged Councillors to speak to parishioners about this visit, and to attend in person if possible
   2. NNDC. Environment Forum. 15th August. 2pm to 5pm. The Clerk would forward this to Councillors again.
   3. NCC Western Link. Preferred options put forward and agreed by NCC. Noted
   4. Parishioners. Complaints regarding ball games in the playground. Cllr Monk had kindly had arranged a sign with ‘NO BALL GAMES’ and had put this in place at the playground
   5. Wicksteed. Response to complaint regarding Marco Polo Play equipment. Cllr Willoughby noted that the Council had received the playground inspection report, and had been frustrated to note that Wicksteed had reported that the Marco Polo Play equipment had not been fitted correctly (by themselves!). The Clerk had been liaising with Wicksteed, who had assured the Council that they would look into the matter. The Clerk had chased for further information on more than one occasion and would revert at the following meeting
   6. Parishioner. Complaint regarding the bus shelter. The Clerk noted that there had been a complaint regarding the bus shelter being dirty and needing work. The Clerk had therefore asked the Peakes to look at it.
   7. Parishioner. Concern regarding parking over pavement on the opposite side of the road to Throwers. **The Clerk** would speak with Cllr Monk regarding this
4. **Reports:** 
   1. Cllr Youngs. Playground report July. Cllr Youngs had kindly undertaken the review of the playground, and had noted that the surface under the swings was rough and needed work. **The Clerk** would speak with Cllr Monk about this. Cllr Youngs also noted that there was some sharp rubber on the cradle swings. **The Clerk** would obtain a quotation for this from Wicksteed. Cllr Youngs also noted that there was a worn bolt on the main swings. **The Clerk** would also speak with Wicksteed about this. Cllr Youngs kindly offered to walk around the playground with Cllr Willoughby, who had offered to undertake the inspection for the following month
   2. Cllr Usher. SNAP report. Cllr Usher noted that there were 3 x speeding priorities for the month including Catfield and Ludham. He also explained that the police were prioritising the security of Staithes during the summer. Cllr Usher also explained that the Police were having some problems with speed control in Ludham because the 30 mph limit was compromised by the hedge growing over it. **The Clerk** would therefore speak with Highways regarding the signage on the Norwich and School roads so that speed controls could be more effective
   3. Cllr Usher. Fraud Avoidance presentation. Cllr Usher explained that the Community Banker for Natwest had recently given a very effective presentation regarding scam avoidance, which he had heard about, and had then approached her with a view to holding a similar presentation in Ludham. Cllr Usher noted that he had since then spoken to the community banker, and she had agreed, subject to Council approval, to run the presentation in Ludham. The Council **AGREED** that Cllr Usher could arrange a presentation as described, to cover online, telephone, post and credit card scams. He noted that the presentation was free of charge. He had therefore tentatively booked a presentation for 8th October at 7.30pm in the Church Rooms
5. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 8.15pm for the public session**

**District Cllr Varley** was present at the meeting and explained that there were problems with fly tipping in the village. He also encouraged Cllrs to attend the Environment Forum on 15th August

**The Clerk** would contact the Peakes about the holly covering the waste bin on Bakers Arms Green. A parishioner would contact the IDB regarding the dyke being blocked again, and would copy the Clerk and the District Cllr. A member of the Broads Drainage Committee had kindly attended the meeting and also offered to look into the issue if copied into emails.

It was noted that the foul water becomes backed up on Willow Way fairly regularly and that the School Road planning application was a source of concern.

The Chairman **reconvened the meeting at 8.26pm**

1. **Agenda items:** 
   1. To confirm the Council’s General Power of Competence. The Clerk explained that in order to gain the GPC, a Council needed to have 2/3rds of the membership elected, and to have a qualified Clerk. The Council **AGREED** to retain the GPC
   2. To receive a presentation from Ben Hogg of the BA regarding the Conservation Area. The Council received the presentation, and agreed that Mr Hogg should send the mapping information and drafted words to the Clerk for forwarding round the Council, prior to the September meeting
   3. To receive the annual Wicksteed playground inspection. See item 6c
2. **Planning Applications:** 
   1. PF/19/0966. Mulberry Cottage, How Hill. Erection of single storey front extension. Supported by email. Noted
   2. PF/19/1096. 6 Pikes Nursery. Creation of new Vehicular access. Extension granted. Objected to on the basis of the exact issues highlighted by the Highways Department of NCC. **The Clerk** would explain this to the relevant planning officer
   3. BA/2018/0514. Extension of mooring basin and realignment of access from Womack Dyke. Alterations made following planning response sent in January. The same response sent, such that large boats should access the Dyke by water not by road
   4. BA/2019/0220/COND and BA/2019/0221/LBC. Hall Common Farm, Hall Common. Variation of conditions concerning lead flashing. No comment sent
   5. PF/19/0360. (Change of description). Conversion of existing attached garage to habitable space including raised roof; detached double garage to front; timber cladding of existing brickwork on front and parts of side and rear elevations Green Acres, Norwich Road. No further response sent as no change to plans
   6. PF/19/0991. Land South of School Road. Erection of 12 dwellings with associated access from Willow Way, footpath to School Rod, open space, landscaping and parking. Amended application following two previous applications. The Council discussed at length the various issues regarding the foul water drainage and noted that there was no capacity for foul water within the village. The Chairman explained the issues as noted by Anglian Water. The Council **AGREED** to support the application on the proviso that Anglian Water improve the capacity of the physical infrastructure as a priority
3. **Outstanding Highways matters for updates:**
   1. FP12 signage. Scheduled for repair. ‘The problem has been resolved’ (June 2019). This item would be removed from future agendas
   2. ENQ900143514. Flooding at Hall Common road. It was noted that this is an ongoing issue
   3. White lines: need reinstating. The **Clerk** to contact Highways
4. **Finance**
   1. The Chairman noted that he signed the bank reconciliations for April and May 2019
   2. **The following payments were authorised:**

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| 15.6.19 | S/O | Peakes | Grass cutting | 509.00 | - |
| 1.7.19 | DD | NEST | Pension June (paid by PC and Clerk) | 65.04 |  |
| 6.8.19 | 1245 | Clerk | Salary and expenses June | 411.77 |  |
| 25.06.19 | DD | URM | Glass | 30.60 | 5.10 |
| 1.8.19 | DD | NEST | Pension (July) | 65.04 |  |
| 6.8.19 | 1246 | Clerk | Salary and expenses July | 413.35 |  |
| 6.8.19 | 1247 | Wicksteed | Inspection | 54.00 | 9.00 |
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* 1. **The following receipts were noted:**
     1. Recycling credits. NCC. £2298.34
     2. Delegated grass cutting 2019 season. £1221.85

1. **Playground checks**

Cllr Willoughby offered to undertake the playground checks for the month of August.

1. **At the Chairman’s discretion:**
   1. **The Clerk** would look into the textile recycling revenue
2. **Items for the Parish News (June and July)**
   1. Planning (none)
   2. Scamming Avoidance presentation
   3. Fly tipping
3. **Next meeting**

**To confirm that the next meeting of the Parish Council will take place on Tuesday 3rd September 2019 in the Church Rooms**

The meeting closed at 9 pm