LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 3rd December 2019

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr A Lupson (Chairman)

Cllr C Willoughby

Cllr J Youngs

Cllr R Pinning

Cllr A Lumbard

Cllr P Wall

Cllr L Grist

Cllr T Gabriel

Cllr J Usher

Cllr M Monk

1. **Welcome to the public**: The Clerk welcomed the District Cllr and County Cllr and 5 members of the public.
2. **Apologies for absence:**  Cllr Tubby had sent his apologies.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 5th November 2019, and matters arising from those minutes: **Approved**
2. **Correspondence:**
	1. NNDC. Uncontested election costs - £230.69. The Clerk outlined the breakdown of the election costs and noted that the cost was fairly high within the parameters set for budgeting by NNDC (between £50 and £250)
	2. Kayleigh Judson, BA. No plans for appraisal consultation until end of February. The BA to recommend dates for on-site meeting. **The Clerk** would follow up on this as Cllrs Willoughby, Gabriel and Lumbard had offered to walk parts of the village with the BA to consider various elements of the Conservation area appraisal
3. **Reports:**
	1. Cllr Usher. SNAP report. Cllr Usher noted that there had been no SNAP meeting since the previous PC meeting. The Chairman noted that he was keen for the PC to organise another fraud avoidance presentation. Cllr Usher kindly offered to organise this for a daytime in March (2pm). It was agreed that the meeting should be named ‘fraud avoidance’
	2. Clerk. Playground update. Cradle swings and missing bolt from large swings. Cllr Monk offered to look at the swings and roundabout. The Chairman noted that he would be fitting the new cradle swings when weather permitted
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 7.44pm for the public session**

District Cllr Varley explained that he had discussed with NNDC planning department the issue with the short notice on the Prior Notification application from the previous meeting.

The Chairman **reconvened the meeting at 7.49pm**

1. **Agenda items:**
	1. To consider paying an annual charge for the registration of the defibrillator. Cllr Gabriel had received a recommendation for maintenance of the defibrillator, which he shared with the Council. **The Clerk** would research this and revert at the January meeting
	2. CSW – request for signs. The Council asked **The Clerk** to reply to the CSW team asking for further details and also to ask if signs are not available from Highways / the Police together with the CSW materials
	3. To consider and agree a precept request for the 2020/2021 financial year. The Clerk had printed for all Councillors recommendations for the budget for the financial year, together with the precept recommendation. The Parish Council **AGREED** to set a precept for £9740, which represented a small increase of £320
	4. To consider researching costs and grants for a new round bench for the tree at the top of Horsefen Road. The Parish Council suggested that **The Clerk** add an item in the Parish News asking for opinions and thoughts about the benches at Horsefen Road and also at Stocks Hill and Bakers Arms Green
2. **Planning Applications:**

The following planning applications were considered at the Parish Council meeting:

* 1. BA/19/0361. Demolition and redevelopment of Ludham Bridge Stores, Wayfarers Café and Flat; removal of existing pop-up shops and erection of two elevated holiday lets with undercroft car parking. Ludham Bridge Stores, Ludham Bridge. The Parish Council discussed this application at length. It had also received representation via email and in person from a parishioner. The PC held a vote and agreed, unanimously (with one abstention on the grounds of prejudicial interest) to **object** to the plans on the basis that the current building is iconic and an important building on the broads. The Parish Council felt that the plans represented an inappropriate building design and that the planned design would be detrimental to the area as a whole.
	2. BA/2019/0380/HOUSEH. Limes Farmhouse, Clint Street. Erection of grey fence less than 1m in height. No comment
1. **Outstanding Highways matters for updates:**
	1. ENQ900143514. Flooding at Hall Common road.
	2. ENQ900150763. Flooding at Gypsies Lane
	3. ENQ900152048. Missing white lines top of School Road to School Entrance. Highways Closed this call as not necessary. Another call was raised:
	4. ENQ900154210. Missing white lines School Road
2. **Finance**
	1. The Chairman noted that he signed the bank reconciliations for the month
	2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| 15.11.19 | S/O | Peakes | Grass cutting | 509.00 | - |
| 3.12.19 | 1261 | Clerk | Salary and expenses September | 404.72 |  |
| 30.11.19 | DD | URM | Glass | 18.00 | 3.00 |
| 3.12.19 | DD | NEST  | Pension (partly paid by Clerk) | 65.04 |  |
| 3.12.19 | 1262 | NNDC | Election costs | 230.69 |  |
| 3.12.19 | 1263 | Came and Company | Insurance | 560.84 |  |
| 3.12.19 | 1264 | Wicksteed Leisure Ltd | Cradle swings | 325.50 | 54.25 |
| 3.12.19 | 1265 | HMRC | Tax (paid by Clerk | 15.60 |  |
| 3.12.19 | 1266 | SLCC | Annual Subscription | 53.67 |  |
| 2.12.19 | 1267 | St Catherine’s Ludham PCC  | Parish News | 180.00 |  |

* 1. **The following receipts were noted:**
		1. none
1. **Playground checks**

Cllr Lumbard had offered to undertake the playground checks for the month.

1. **At the Chairman’s discretion:**
	1. The Chairman of the Village Hall (Cllr Pinning) noted that the Village Hall Committee had agreed to progress a plan to replace the kitchen at a cost of approximately £9,000
2. **Items for the Parish News**
	1. Planning
	2. Benches - opinions
3. **Next meeting**

**To confirm that the next meeting of the Parish Council will take place on Tuesday 7th January in the Church Rooms**

The meeting closed at 8.42 pm