LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 4th February 2020

in the Church Room, Ludham at 7.30pm

**Present:**  Cllr A Lupson (Chairman)

Cllr J Youngs

Cllr R Pinning

Cllr P Wall

Cllr J Usher

Cllr T Gabriel

1. **Welcome to the public**: The Chairman welcomed the District Cllr and County Cllr and 9 members of the public.
2. **Apologies for absence:**  Cllrs Monk, Tubby, Willoughby, Lumbard and Grist had sent their apologies.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 7th January 2020, and matters arising from those minutes: **Approved**
   1. The Chairman confirmed that the Council does own a small amount of land at Ludham Bridge, but that it is not appropriate for a bench. Noted
2. **Correspondence:**
   1. Charity Commission. Note that the Clerk has filled in the charity commission paperwork for the financial year, and confirmed trustees. The Clerk read out the trustees. The Clerk also asked the Councillors if they knew legalities regarding trustees of charities and the associated liabilities. Councillors confirmed that it was worth researching, especially when considering that the Council had recently upgraded the playground but not used the charity element. **The Clerk** would research the subject prior to the following meeting
   2. Came and Co. Confirmation of playground inspection requirements. The Clerk had contacted the insurers and asked what requirements they had in place regarding the playground inspections. They confirmed that they required that a competent individual visually inspect the playground every 4 weeks. It was confirmed that the Council do check the playground monthly and that the Council considers that all Councillors are competent
3. **Reports:** 
   1. Cllr Usher. SNAP report. Cllr Usher noted that it was a quiet period for the police so they were focussing again on arrival and departure times from local schools and ensuring that car safety is a priority. In addition, they would be looking, as ever, at speeding round the County
   2. Cllr Usher. Fraud Avoidance presentation – 17th March 2pm. Church Room. Noted
   3. Playground report. Cllr Grist had sent her apologies. The Chairman confirmed that the cradle swing seats were now fitted. The bolts were not yet on the roundabout as the bolts that Cllr Monk had were not the right fit. The **Chairman** confirmed that these bolts were not critical but that he would speak with Cllr Monk again to work towards having them fitted
   4. Conservation area appraisal. The Clerk explained that the consultation would be taking place at some point in the next few months. The Council thanked those Councillors who had walked round the village with the members of the Broads Authority who are working on the conservation area appraisal
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 7.51pm for the public session**

District Cllr Varley noted that he was working with the new Highways Engineer regarding a new set of white lines to create a walkway round the school corner.

The **Clerk** would check with the drainage board to see if the clearing out of the dyke would be happening (as had been promised in October)

The Chairman **reconvened the meeting at 8.05pm**

1. **Agenda items:** 
   1. To consider making a donation to the EAAA by way of a thank you for assistance in holding the CPR training on 15th February in the Village Hall at 10am. The Council **AGREED** to make a donation of £100 to the EAAA by way of a thank you for the CPR training. The Council **AGREED** to speed up the process by signing a cheque at the current meeting (cheque number 1277)
   2. BA. Request to undertake path maintenance along the back of the Parish Staithe area at How Hill. **AGREED**

1. **Planning Applications:**

The following planning detail was noted:

1. BA/2019/0455/HOUSEH and BA/2019/0456/LBC. Stone House, Johnson Street. Garage Extension, new and replacement boundary walls, replacement windows and doors. **Supported**
2. **Outstanding Highways matters for updates:**
   1. ENQ900143514. Flooding at Hall Common road. NCC Highways had agreed to fit a kerb. Councillors did not necessarily feel that the kerb would solve the problem, but understood that it was perhaps one attempt at a solution to the flooding problem
   2. ENQ900152048. Missing white lines top of School Road to School Entrance. See item 7. D Cllr Varley had explained that this would likely happen in the summer. Noted
3. **Finance**
   1. The Chairman noted that he signed the bank reconciliations for the month
   2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| 15.02.20 | S/O | Peakes | Grass cutting | 509.00 | - |
| 4.2.20 | 1273 | Clerk | Salary and expenses | 430.39 |  |
| 26.2.20 | DD | NEST | Pension (partly paid by Clerk) | 69.32 |  |
| 4.2.20 | 1274 | M Peake | Yarmouth Rd Footpath | 30.00 |  |
| 4.2.20 | 1275 | Mr J Usher | Expenses for travel | 30.05 |  |
| 4.2.20 | 1276 | HMRC | Tax (paid by Clerk | 15.40 |  |
| 4.2.20 | 1277 | EAAA | Donation for CPR training | 100.00 |  |

* 1. **The following receipts were noted:**

1. **Playground checks**

Cllr Pinning had offered to undertake the playground checks for the month of February

1. **At the Chairman’s discretion:**
   1. The Council discussed options for the fencing on Yarmouth Road. The Clerk would review the budget and revert. The item would be on the March agenda
2. **Items for the Parish News**
   1. Planning
   2. Village Litter Pick **–** meet on Bakers’ Arms Green at 10 am on Saturday 4th April with high vis jackets on.
3. **Next meeting**

**To confirm that the next meeting of the Parish Council will take place on Tuesday 3rd March 2020 in the Church Rooms at 7.30pm**

The meeting closed at 8.30 pm