LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 6th September 2021 in the Church Rooms, Ludham

at 7.30pm

**Present:**  Cllr C Willoughby (Chairman)

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr C Routledge

Cllr Kim Gilden

Cllr A Lumbard

Cllr L Grist

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed the District Cllr, County Cllr and 3 members of the public. The Chairman welcomed those Councillors who had joined the council during Covid, who had not attended an in person meeting.
2. **Apologies for absence:**  Cllrs Monk, Lupson and Tubby had sent their apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 3rd August 2021, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Barclays Bank. Changes to auto-transfer arrangement. The Clerk explained that previously, funds from cheque deposits would have been moved before they had cleared, but if a cheque bounced the account could have been left overdrawn. This change will stop this happening as the auto-transfer arrangements had been altered to make sure that the funds from any cheques paid in have cleared before they are moved to another account. Noted
   2. Ludham Village Hall. Interim Chairman’s report for noting as received. Noted
   3. Keith Debbage hedge cutting. Update. Keith Debbage had not undertaken the hedge cutting work yet
3. **Reports:** 
   1. Playground report. The Clerk reported that Mrs Broxton had very kindly offered to continue the playground checks and would be undertaking them fortnightly. She had noted that one of the seats on the main swings was a little worn. Noted
   2. Cllr Grist. Wilding Ludham update. The Clerk had circulated the NWT document prior to the meeting. The Wilding Group had requested that the Parish Council allow grant applications to be made in the Council’s name. This was **AGREED.** The Chairman noted that the Council was ‘supporting’ the group rather than actively involved or running the group. This was acknowledged by Cllr Grist. It was recommended that the group review public liability insurance prior to undertaking any works. **The Clerk** would contact the allotment tenants at the Hall Common site to inform them of the details
   3. Cllr Gabriel. Defibrillator update. Cllr Gabriel explained that the defibrillator box had become full of rain due to problems with the overhead gutter. Cllr Monk had very kindly assisted Cllr Gabriel in removing the issue and Cllr Gabriel had dried out the defibrillator box. A hole had then been drilled in the box to prevent further issues with water filling up the box. The Council thanked Cllrs Monk and Gabriel very much for their assistance with this valuable village resource
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 1937 hrs for the public session**

District Cllr Varley had attended the meeting and updated the Council on District activities

**The Chairman** **reconvened the meeting at 1948 hrs**

1. **Agenda items:** 
   1. To review the contents of the Barclaysafe wallet and to consider if any papers need to be certified by a solicitor. Cllr Routledge removed the Wallet in order to review the contents and consider certifying those that she considered important enough to become certified
   2. To consider further items for discussion regarding village engagement. This item had been postponed to the October meeting
   3. To consider a response to an email circulated concerning wind power in the county and the recommendation for a cohesive plan for all cabling and sub-stations. The Council, following lengthy discussion, **AGREED** to support this work and to ‘sign up’ to further correspondence on the matter
2. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. BA/2021/0305/CU Change of use from occasional mooring to private mooring on riverside bank with quay heading at How Hill mooring plot, dimensions 15 metres x 4 metres. How Hill River Bank. Supported by email
      2. BA/2021/0299/LBC Reworking the existing toilet area to provide facilities for the disabled Address : How Hill Trust , How Hill. Supported by email
      3. BA/2021/0285/COND Removal of approved sunroom, variation of condition 2 of permission BA/2020/0452/HOUSEH Address : The Manor, Staithe Road. Supported by email
      4. PF/21/2335. 1 Broad Reaches. Single storey extension to replace conservatory. Supported
   2. **To receive decisions on planning applications as follows:**

None

1. **Outstanding Highways matters for updates:**
   1. ENQ900152048. White Lines, School Road. Awaiting a Parish Partnership bid on the basis that Cty Cllr Price has agreed to fund the Parish Council portion. **Clerk** would work on this during the month to attempt to find a resolution
   2. ENQ900182583. Missing repeater sign on School Lane. Give Way sign lying on side of the road. NCC response: prioritised for repair.
   3. ENQ900182587. Various dangerous trees on Hall Common Road. **Cllr Monk** had agreed to speak with the landowner concerning these trees
   4. ENQ900184988. Obscured and hard to see fingerpost on Hall Common Road
   5. ENQ900188814. Verges Ludham Bridge to Caravan Park. 24.7.21 response: investigation underway
   6. ENQ000188815. MPH sign not visible. 24.7.21 response: investigation underway
2. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month. Cllr Lupson had sent his apologies so would review the finances during the month
   2. The following receipts were noted:
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| September 2021 | DD | Peakes | Grass cutting | 509.00 |  |
|  | 1355 | Clerk | Salary and expenses | 431.42 |  |
|  | 1356 | NPF | Pension (partly paid by Clerk) | 107.97 |  |
|  | 1357 | Jubilee Fireworks Ltd | Fireworks for NYE | 722.50 |  |
| 12.9.21 | DD | URM | Glass recycling | 48.60 |  |

1. **At the Chairman’s discretion:** 
   1. Cllr Wall asked the **Clerk** to speak with the County Councillor to determine why the manhole covers on School Road had been covered over and forgotten
   2. Cllr Lumbard would speak with the owners of the chickens on Johnson Street as the chickens were possibly contributing to the footpath issues and may be a road safety hazard
   3. **The Clerk** would speak with NNDC to determine if works are required to trees on Bakers Arms Green
2. **Items for the Parish News**
   1. Queen’s Platinum Jubilee (again)
   2. NYE fireworks
   3. Planning
3. **Next meeting**

**To confirm that the next meeting of the Parish Council will take place in the Church Rooms at 7.30pm on Tuesday 5th October 2021**

The meeting closed at 2015 hrs