LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 1st March 2022 in the Church Rooms, Ludham

at 7.30pm

**Present:**  Cllr A Lupson (Chairman)

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr C Routledge

Cllr K Gilden

Cllr L Grist

Cllr A Lumbard

Cllr C Willoughby

Cllr M Monk

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed 3 members of the public.
2. **Apologies for absence:**  Cllr Tubby had sent his apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 1st February 2022, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Clerk. Update on tree works on Bakers Arms Green. The Chairman noted that Storm Eunice had severely damaged a tree on the Green. NCC had sent out a cherrypicker and the tree was made safe. The Chairman asked the **Clerk** to contact NCC Highways to thank them for their quick works
   2. Clerk. Update on letter regarding FP3 to Duncan Baker MP. The Clerk updated the Council on her conversations with Mr Bakers’ office. The Parish Council discussed the issue in detail and it was agreed that the **Clerk**  would revert to NCC
   3. Clerk. Update on playground works. The Clerk noted that she had received a quotation of £145 for the works on the bouncers – which she had taken up.
   4. Clerk. Recycling credits. The Clerk explained that recycling was increasing from £15 per tonne to £36 per tonne. The Council discussed this at length and agreed that whilst the Council was making a small amount of money it was worthwhile. Cllr Monk noted that the price of glass would also increase to offset the loss
   5. Clerk. Update on Unity Trust Bank. The Clerk noted that the Unity Bank process was still going ahead and that the Council might expect to change banks within a few weeks
   6. Ba. Application for works to trees. 0053. Staithe House, Staithe Road. Lime crown raise – 4 metres. Noted
   7. BA. Application for works to trees. 0056. Womack Staithe. Silver Birch- crown raise to 7.5 metres. Noted
3. **Reports:** 
   1. Playground report. The Council had been informed that the bin door had been torn from its hinges in Storm Eunice and the fencing had been damaged in two places. The **Clerk** would ask the maintenance contractor to take a look. The Contractor would also fix the Womack Staithe bins
   2. Cllr Routledge – conveyancing work update. Cllr Routledge updated the Council and informed them that she had not heard back on the conveyance for the playground. She had also been working on the conveyance for the Village Hall, which she had struggled to value appropriately as the land has a building on it. She had considered that the building was inalienable and therefore had attached a nominal land value to the plot. She had also researched the How Hill Staithe further. There was confusion as to who owns the Staithe and, following discussion, it was **AGREED** that the Council would not research further the idea of registering the How Hill Staithe as owned by the Parish Council as the ownership would hold with it responsibility for the Staithe.
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 2007 hrs for the public session**

Cllr Price had emailed an update to the Council. District Councillor Varley had attended the meeting and updated the Council on District Council activity during the month

**The Chairman** **reconvened the meeting at 2020**

1. **Agenda items:** 
   1. To consider updates and plans for the village directory including printing ten in number for new parishioners. **The Clerk** would work on this further during the month
   2. To consider how to act on the results of the village survey. The Council discussed at length how it could share the results of the survey with parishioners. It was agreed that the Annual Parish Meeting would be a suitable event for this and **the Clerk** would speak with the Village Hall to see if the hall would be available for the Annual Parish Meeting followed by the Annual Meeting of the Parish Council. Cllrs Gilden, Grist and Willoughby would work together to form ideas as to how best to present the ideas
   3. To consider plans and ideas for the Queen’s Platinum Jubilee including a quotation for mugs. The Council **AGREED** to purchase mugs for the children of the village (approx. 70) and to make others available for sale to attempt to cover some costs. It was agreed that the Council would not look for sponsors on the basis that the Parish Council would be presenting the mugs. Cllr Willoughby outlined plans for the Jubilee weekend. The Chairman thanked Cllrs Willoughby and Cllrs Grist and Gilden for their hard work to date on putting together a weekend of celebration for the village. Cllr Monk had kindly offered to supply a beacon to the Parish Council, which the Council would pay costs for as necessary
2. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. PF/22/0380. 33 Whitegates. Erection of 2 storey side extension and replacement of porch roof. Supported
   2. **To receive decisions on planning applications as follows:**
      1. None
3. **Outstanding Highways matters for updates:**
   1. ENQ900182586 (reported 14/4). Tanglewood repeater sign needs replacing. Landowner letter sent by NCC. Cllr Grist noted that the letter had been sent to the wrong landowner (namely herself). **The Clerk** would speak to NCC Highways
   2. ENQ900188814. Verges Ludham Bridge. Cllr Tubby to inform the Clerk when the hedge cutting has been undertaken so that NCC dig away the verge, which is encroaching on the footpath. **District Cllr Varley** had looked into this and would speak again with NCC Highways
   3. Cllr Wall noted that FP21 was overgrown. The Clerk reported that she had spoken with the landowner
4. **Community Safety Programme (Norfolk County Council) – list for 2023 works:**
   1. Rural route update and consideration
      1. Quiet Lanes
5. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month.
   2. The following receipts were noted:
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| February 22 | DD | Peakes | Grass cutting | 509.00 |  |
|  | 1392 | Clerk | Salary and expenses | 437.66 |  |
|  | 1393 | NPF | Pension (partly paid by Clerk) | 107.97 |  |
|  | 1394 | HMRC | Tax (paid by Clerk) | 14.20 |  |
|  | 1395 | K Grapes | Refund for waterproof lockable snap frame for plaque | 24.48 | 4.08 |

* 1. **The following receipts were noted:**
     1. None

1. **At the Chairman’s discretion:**
2. **Items for the Parish News**
   1. Planning
   2. Annual Parish Meeting / Village Hall
3. **Next meeting**

**To confirm that the next meeting of the Parish Council will take place in the Church Rooms at 7.30pm on Tuesday 5th April 2022**

The meeting closed at 2110 hrs