LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 5th April 2022 in the Church Rooms, Ludham

at 7.30pm

**Present:** Cllr C Willoughby (Chairman)

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr C Routledge

Cllr L Grist

Cllr B Tubby

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed 3 members of the public.
2. **Apologies for absence:**  Cllrs Gilden, Lumbard, Monk and Lupson had sent their apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 1st March 2022, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Playground update. New Councillor required for regular checks. Cllr Wall very kindly offered to undertake this role. The Council agreed that Cllr Wall would report monthly and the Clerk would record any findings
   2. Clerk. Playground fence. Owner of neighbouring property contacted. Contractor quote for fixing fence. The Clerk noted that she had fixed the fence to the best of her ability
   3. Correspondence between Duncan Baker MP’s office, parishioners and the Council regarding FP3. The Council agreed that it had neither the powers nor the duties to become involved with FP3 but was pleased that the District Cllr would be taking up the issue
   4. Clerk. Update regarding the Unity Bank switch. The Clerk noted that the new bank account was up and running and that the Council would be paying the list of payments on the agenda via BACS
   5. Trustees to Womack Staithe. New co-opted trustee. New Clerk. Noted
   6. NNDC. Review of public conveniences. The Council was generally complementary on the public conveniences in the village
   7. Parishioner. Concerns regarding the blocking of Horsefen Road Dyke. The Chairman had undertaken these works and had noted that the water was flowing freely again
   8. Webnos. Defibrillator site check required. Cllr Gabriel would confirm the checks on Webnos. The Council thanked him for his regular checks on this vital piece of equipment
3. **Reports:** 
   1. Playground report. The Clerk had checked all equipment and the playground itself the previous day and reported that all was in good condition. The Clerk asked the **District Councillor** if he would ask NNDC cleansing department to clear the rubbish from the hedge within the playground
   2. Cllr Grist – Millenium Wood report. Cllr Grist gave an update on the rewilding project.
   3. Cllr Routledge – conveyancing work update. Cllr Routledge updated the Council and informed them that she had not heard back on the conveyance for the playground and that there had been little change since the previous meeting. She also noted that the Environment Agency had not replied to her with information regarding the ownership of the How Hill Staithe
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 2007 hrs for the public session**

Cllr Price had emailed an update to the Council. District Councillor Varley had attended the meeting and updated the Council on District Council activity during the month

Cllr Tubby noted that he was interested in looking into the possibility of a Neighbourhood Plan. The Chairman urged him to look into it further and all Councillors agreed that this was a subject worth considering

**The Chairman** **reconvened the meeting at 2020**

1. **Agenda items:** 
   1. To consider updates and plans for the village directory including printing 10 in number for new parishioners. **The Clerk** would send these to the Methodist Church for circulation
   2. To consider purchasing a new litter bin for the Children’s playground. The Clerk had noted that the rubbish bin was fixed
   3. To consider the CPRE policy for the year ahead. **AGREED**
2. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. PF/2022/0609. The Old Vicarage, Norwich Road. Variation of condition 5 (visibility splay) of planning permission PF/16/1364 as varied by RV/21/0167 to refer to new drawing 273130 REV A instead of drawing PL01 as approved. The Parish Council objected to this application on the basis that the wall is part of the fabric of the village which has stood for generations.
   2. **To receive decisions on planning applications as follows:**
      1. BA/2021/0145/FUL. Ludham Bridge Stores. Proposed demolition of the existing Ludham Bridge Stores and Wayfarers café for the errection of a replacement building and extension to accommodate a new café and store, alongside 3 proposed holiday lets to the rear. Approved subject to conditions
3. **Outstanding Highways matters for updates:**
   1. ENQ900188814. Verges Ludham Bridge. Cllr Tubby to inform the Clerk when the hedge cutting has been undertaken so that NCC dig away the verge, which is encroaching on the footpath. **District Cllr Varley** had looked into this and would speak again with NCC Highways
4. **Community Safety Programme** (Norfolk County Council) – list for 2023 works:
   1. Rural route update and consideration
      1. Quiet Lanes
5. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month.
   2. The following receipts were noted:
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
| February 22 | DD | Peakes | Grass cutting | 509.00 |  |
|  | BACS | Clerk | Salary and expenses | 559.03 |  |
|  | BACS | NPF | Pension (partly paid by Clerk) | 132.05 |  |
|  | BACS | HMRC | Tax (paid by Clerk) | 14.20 |  |
|  | BACS | PJH Property Maintenance | Play equipment and rubbish shed at Womack renovations | 445.00 |  |
| 01/03/22 | DD | URM | Glass | 26.28 | 4.38 |
|  | BACS | Clare Routledge | Norfolk County Council conveyancing work expenses | 54.00 | 9.00 |
| 01/04/2022 | BACS | NALC | Subscription | 296.02 |  |
|  |  |  |  |  |  |

* 1. **The following receipts were noted:**
     1. Recycling credits, NCC. £838.76

1. **At the Chairman’s discretion:**
2. **Items for the Parish News**
   1. Planning
   2. Annual Parish Meeting / Village Hall
3. **To confirm that the next meeting of the Parish Council will take place on Tuesday 3rd May 2022 in the VILLAGE HALL following the ANNUAL PARISH MEETING**

The meeting closed at 2110 hrs