LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 2nd August 2022 in the Church Rooms, Ludham

at 7.30pm

**Present:** Cllr A Lupson (Chairman)

Cllr C Willoughby

Cllr K Gilden

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr C Routledge

Cllr L Grist

Cllr A Lumbard

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed 8 members of the public. It was noted that the meeting may be filmed / recorded
2. **Apologies for absence:**  Cllrs Monk and Tubby had sent their apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 7th June 2022, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Clerk. SAM2 insurance response from Came and Co and information from Cllr Lumbard concerning the loan agreement. The Clerk had received information from the insurers that there was no insurable interest if the Council did not own the SAM2 so Westcotec would need to take on the insurance or the Council would need to take on the insurable interest. Cllr Lumbard would speak with Westcotec about this
   2. Clerk. Invoice sent to NCC for trees works on Bakers Arms Green / Liam Harmer. The Clerk noted that NCC would repay the Parish council for the £900 for tree works on Bakers Arms Green
   3. G Roll. Offer of walnut trees to the Parish. The Parish Council asked the Clerk to contact Mr Roll to ask for further details and to thank him (see item 5g)
   4. PCC. Household support scheme grant success. The Council congratulated Mr Grapes for his work ensuring that parishioners who need assistance receive it during the current period of austerity
   5. Parishioner. Concern regarding Norwich Road pedestrians. A parishioner had written to the Clerk to thank the community speed watch volunteers, and to note that the hedge at the speed limit sign needs trimming and to note that the Norwich Road is extremely dangerous for pedestrians.
   6. Norfolk Police. PC Matt Pritty taking over as beat manager from Tom Gibbs. Noted
   7. NCC. Plant a tree for the Jubilee. The Council suggested that the walnut trees from Mr Roll could potentially be used to plant a tree for the Jubilee. The **Clerk** would speak to Mr Pinning / the VH Committee to see if a Jubilee tree could be planted
   8. NCC. Mobile library consultation. The **Clerk** would speak with the mobile library team to see what the Ludham figures for useage are. She would also obtain the information as to when the mobile library runs, for the Parish News.
3. **Reports:** 
   1. Playground report. Cllr Wall had kindly inspected the playground and noted that there was bird droppings on the equipment and some mud on the slide. He kindly offered to clean the equipment. The Council thanked him for his playground work. **The Clerk** would purchase some spiky plastic items to prevent birds sitting above the swings
   2. Cllr Routledge – conveyancing work update. Cllr Routledge noted that the work continued on the conveyancing and that there was nothing to report save that the Land Registry had asked for the original copy of the playground conveyance. The council **AGREED** that this should be sent to the land registry
   3. Cllr Grist reported that she had attended a SNAP meeting. She asked Councillors and the public to let her know if there was anything that they would like reported to the police for consideration. Cllr Wall asked Cllr Grist to mention speeding on School Road.
   4. Cllr Gilden noted that she would be reviewing the results from the village survey and publishing them online. The Council thanked her for her continued work on the survey
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 2015 hrs for the public session**

Cllr Price updated the Council on County Council matters. District Councillor Varley updated the Council on District Council activity during the month. There was a general discussion about nutrient neutrality.

There was a general discussion about the use of roundels, which the council thought would be a useful addition to the roads

**The Chairman** **reconvened the meeting at 2040**

1. **Agenda items:** 
   1. To consider a Data Protection Policy. **Approved**
   2. To consider finding a replacement front fence for the playground and replacing the bin. **The Clerk** would speak with Cllr Monk to see if he would be able to fix the fence and the bin. If not she would purchase a new bin from NNDC
   3. To consider co-opting a new Parish Councillor. Applications received from:
      1. Kate Booty
      2. Phil Lane
      3. Terry Miller

Following introductions from the three candidates, and a secret ballot, the Council duly co-opted Philip Lane in a majority vote

1. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. APP/E9505/W/22/3294205. Broadgate. Appeal. To consider sending the same response as was made in March (objection). **AGREED**
      2. PF/22/1604. Hillside, Norwich Road. Single storey rear and side extensions to dwelling. **Supported**
      3. To consider various information received the day of the meeting from NCC regarding footpaths / white lines on the corner of School Road and Catfield Road. It was **AGREED** that Cllrs Gilden, Willoughby, Lane, Routledge and Grist would meet with the NCC officer to discuss the matter on site
   2. **To receive decisions on planning applications as follows:**
      1. BA/2022/0135/LBC. Crown Cottage, 2 Yarmouth Road. Replace front windows and door**. Approved**
      2. PF/2022/0609. The Old Vicarage, Norwich Road. Variation of condition 5 (visibility splay) of planning permission PF/16/1364 as varied by RV/21/0167 to refer to new drawing 273130 REV A instead of drawing PL01 as approved. The Parish Council objected to this application on the basis that the wall is part of the fabric of the village which has stood for generations. Pending consideration by NNDC. Pending consideration (02.08.22)
      3. PF/22/0897. High Mill Swimming Pool, High Mill Hill, Change of use of domestic swimming pool to allow for commercial use by the public on an advanced booking basis (retrospective). **Approved**
      4. PF/22/0788. Mill House, High Mill Hill. Change of use from residential to office use. Pending consideration by NNDC (02.08.22)
      5. PF/22/0959. Fritton Farm, Fritton Road.  
         Conversion of outbuildings and external alterations to form a single storey 1-bedroom dwelling and a 2 bed holiday let. Pending consideration by NNDC (02.08.22)
      6. PF/22/1055. 27 Latchmoor Park. 2-storey side extension. **Approved**
      7. PF/22/0988. Green Corner, Horsefen Road. Erection of outbuilding for use as domestic workshop. No objection from PC. **Approved**
      8. BA/2022/0172. Holm-mere. Creation of an additional mooring. Supported by the PC. **Approved** by the BA
      9. PF/22/1112. Avalon, Norwich Road. Single storey front and rear extensions and roof extension. No objection sent by PC. **Approved**
      10. BA/2022/0198/HOUSEH. Manor Bungalow. Extension. Supported by PC. **Approved**
      11. PF/22/1365. 25 Whitegates. Erection of single storey side and rear extensions. Supported by the PC. **Approved**
2. **Outstanding Highways matters for updates:**
   1. None
3. **Community Safety Programme** (Norfolk County Council) – list for 2023 works:
   1. Rural route update and consideration
      1. Quiet Lanes
      2. Suggestions from Cllr Gilden:
         * 20 mph near school at school peak periods
         * A crossing at the Kings Arms
4. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month.
   2. The following receipts were noted:
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  | DD | Peakes | Grass cutting | 509.00 |  |
|  | BACS | Clerk | Salary and expenses | 705.19 |  |
|  | BACS | NPF | Pension (partly paid by Clerk) | 218.66 |  |
|  | BACS | HMRC | Tax (paid by Clerk) | 72.62 |  |
|  | BACS | L Harmer | Tree works Bakers Arms Green | 900.00 |  |

* 1. **The following receipts were noted:**

1. **At the Chairman’s discretion:**

Cllr Gabriel noted that the footpath from Hunters Yard to Toad Hall Cottage is extremely overgrown.. **The Clerk** would contact BA to have this rectified

It was noted that the chickens are on the road again at Ludham Bridge. **The Clerk** would speak with NNDC / the District Councillor

1. **Items for the Parish News**
   1. Planning
   2. New Councillor
   3. Mobile library
2. **To confirm that the next meeting of the Parish Council will take place on Tuesday 6th September 2022 at 7.30pm in the Church Rooms.**

The meeting closed at 2134 hrs