LUDHAM PARISH COUNCIL

Minutes of a meeting of Ludham Parish Council held on Tuesday 4th October 2022 in the Church Rooms, Ludham

at 7.30pm

**Present:** Cllr A Lupson (Chairman)

Cllr C Willoughby

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr P Lane

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed 6 members of the public including the District and County Councillors. It was noted that the meeting may be filmed / recorded
2. **Apologies for absence:**  Cllrs Lumbard, Gilden, Grist, Routledge, Monk and Tubby had sent their apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 6th September 2022, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Clerk. Invoice sent to NCC for trees works on Bakers Arms Green / Liam Harmer. The Parish Council noted that the payment had been made during the month of September
   2. NNDC. Local government elections 4/5/2023. The Clerk noted that local authority elections were due to take place and that Councillors might wish to consider being a District Councillor. Noted
   3. Spirit of Coltishall Association. Request to speak to the Council about airfield memorials. The Council held a discussion regarding the airfield memorial for Ludham, which is currently being held by Coltishall. Following the discussion, it was agreed that **the Clerk** would speak with the PCC to see if it might (in theory) be willing to consider having the memorial within the churchyard. **The Clerk** would also liaise with the Spirit of Coltishall.
3. **Reports:** 
   1. Playground report. Cllr Wall had kindly inspected the playground and noted that that some covers were missing from the Hilary play equipment. **The Clerk** would speak with Cllr Monk, who she would also speak to again about replacing the bin and the fence
   2. Highways meeting. Cllrs Routledge, Gilden, Lane and Willoughby had attended a meeting to discuss traffic measures at the school. Cllr Willoughby explained that the Highways officers at NCC had seen the chaotic traffic situation at the school, and the bus situation. NCC Highways had gone away to consider their options. Cllr Willoughby had also noted that the dimensions on their drawings had been incorrect and needed re-measuring. The Council thanked those that attended.
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 1952 hrs for the public session**

The District and County Councillors updated Councillors on current priorities with the District and County Councils

**The Chairman** **reconvened the meeting at 2020**

1. **Agenda items:** 
   * 1. To consider action regarding the cost of living crisis by reviewing which initiatives are being undertaken by NCC and NNDC and other organisations locally. The Clerk noted that she had spoken with the Community Connectors at Norfolk County Council and highlighted some of the primary concerns. A wider discussion took place regarding issues within the village and help that could be given. The **Clerk** would also contact the Methodist Church regarding a ‘warm room’
     2. To consider action following the saline incursion and effluent issues at Womack Water. The Council discussed this problem at length and concluded that the responsibility, as ever, lies with each one of us due to climate change. Nonetheless, it was **AGREED** that the Clerk would write to Duncan Baker MP, the EA, the BA and copy the District and County Councillors
     3. To consider action following information from the school regarding trees on the playground. **The Clerk** would speak to the **County Councillor** to see if NCC could cut back the relevant trees
     4. To make further decisions and take action regarding the fireworks on New Year’s Eve. Permision granted by the Vicar, fireworks on order. It was noted that Cllrs Routledge, Gabriel and Grist would be available on the night. The **Clerk** would continue with the actions for the fireworks display
     5. To consider which Highways Projects to apply for (deadline 7/10/22):
        + Roundels
        + Community Speedwatch Village signs x 3

The Council noted that the speedwatch signs are already in place. The Council agreed to ask Cty Cllr Price for the roundels as per the NCC Highways Engineer’s suggestions. **The Clerk** would write to Cty Cllr Price

1. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. BA/22/0328. The Manor (Bungalow). Demolition of part of building and rebuild. **Supported**
   2. **To receive decisions on planning applications as follows:**
      1. PF/2022/0609. The Old Vicarage, Norwich Road. Variation of condition 5 (visibility splay) of planning permission PF/16/1364 as varied by RV/21/0167 to refer to new drawing 273130 REV A instead of drawing PL01 as approved. The Parish Council objected to this application on the basis that the wall is part of the fabric of the village which has stood for generations. Pending consideration by NNDC. Pending consideration (as of 26/09/2022)
      2. PF/22/0788. Mill House, High Mill Hill. Change of use from residential to office use. Pending consideration by NNDC (as of 26/09/2022)
      3. PF/22/0959. Fritton Farm, Fritton Road.  
         Conversion of outbuildings and external alterations to form a single storey 1-bedroom dwelling and a 2 bed holiday let. Withdrawn
2. **Outstanding Highways matters for updates:**
   1. Corner Cottage. Works to take place. It was noted that these works had been undertaken
   2. Cllr Wall noted that FP14 did not have signage and the footpath was not marked out. **The Clerk** would speak with the landowner and raise an issue on the NCC website regarding the roundels on the footpath
3. **Community Safety Programme** (Norfolk County Council) – list for 2023 works:
   1. Rural route update and consideration
      1. Quiet Lanes
4. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month.
   2. The following receipts were noted:
      1. £900. NCC. Bakers Arms Green works.
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  | DD | Peakes | Grass cutting | 509.00 |  |
|  | BACS | Clerk | Salary and expenses | 704.27 |  |
|  | BACS | NPF | Pension (partly paid by Clerk) | 218.66 |  |
|  | BACS | HMRC | Tax (paid by Clerk) | 91.42 |  |
| 31/08/2022 | DD | URM | Glass recycling | 127.30 | 21.22 |
|  | BACS | Royal British Legion | Donation for wreath | 50.00 |  |
|  | BACS | DL Ritchie Trust | Allotment rent | 240.00 |  |

1. **At the Chairman’s discretion:**
2. **Items for the Parish News**
   1. Community Connectors – no phishing
   2. Fly tipping
   3. Birdflu
   4. Planning
   5. Fireworks
3. **To confirm that the next meeting of the Parish Council will take place on Tuesday 1st November 2022 at 7.30pm in the Church Rooms.**

The meeting closed at 2100 hrs