**LUDHAM PARISH COUNCIL**

Minutes of a meeting of Ludham Parish Council held on Tuesday 2023 in the Church Rooms, Ludham

at 7.30pm

**Present:** Cllr A Lupson (Chairman)

Cllr P Wall

Cllr J Wright

Cllr P Lane

Cllr L Grist

Cllr C Routledge

Cllr B Tubby

Cllr T Gabriel

Cllr K Gilden

Clerk and RFO: J Beardshaw

1. **Welcome to the public**: The Chairman welcomed 4 members of the public including the District Councillor. The County Councillors had emailed the Clerk
2. **Apologies for absence:**  Cllrs Monk, Willoughby and Lumbard had sent their apologies, which were accepted.

**Declarations of interest**: None

1. **To consider and approve** the minutes of the Parish Council Meeting held on Tuesday 6th December 2023, and matters arising from those minutes. The minutes were **Approved**
2. **Correspondence:**
   1. Clerk. First aider recommendations required for NY fireworks 2023. It was noted that after 23 years Dr Sale would no longer be supporting the fireworks display. **The Clerk** would write to thank him very much indeed. Councillors would all research new first aiders for events
   2. Clerk. Update on Playground trees. The Clerk noted that Mr Harmer would be undertaking works to the trees over the winter
   3. Clerk. Rubbish bins update. Church bin potentially owned by the Church, quotation from NNDC to replace bins. The Clerk would put consolidate all the various bin information and write to Womack Staithe to ask for a grant to cover the considerable costs of the replacement bins
   4. Clerk. Village Directory update. The Clerk noted that she had printed 20 copies of the directories for new parishioners and that the directory would also be available online
   5. Norfolk and Waveney Mind. Information. The Chairman outlined the information received from Norfolk and Waveney Mind. The Clerk would forward the information to Ludham Churches Together
3. **Reports:** 
   1. Playground report. Cllr Wall had kindly inspected the playground, and noted that the playground inspection had been undertaken and that he agreed with the points raised
4. **Adjourn meeting.**

**The Chairman had adjourned the meeting at 1955 hrs for the public session**

The District Councillor updated Councillors on current priorities with the District Council. He also outlined some additional funding streams for cost of living support

Cllr Varley also noted that some beaches in North Norfolk would lose their blue flag status due to water quality

The Council discussed the issues with the old Potter Heigham bridge and resolved that the Council would wish to see the bridge restored for vehicles

**The Chairman** **reconvened the meeting at 2020**

1. **To discuss agenda items:**
   1. To consider a social media policy following amendments after the December meeting. **Approved**
   2. To consider dates for May meeting – elections and bank holidays additional considerations. The Parish Council would need to hold the May meeting after the May elections on Thursday May 4th, and would need to hold the meeting within 14 days of the elections, but due to issues with bank holidays and the availability of the Church Rooms the final date was yet to be decided
   3. Barclays. To agree the closure of the Barclays bank account. **AGREED**
   4. To consider a renewal term for insurance purposes. The Council delegated this decision to Cllr Gabriel and the Clerk. The renewal term would either be three years or one year depending on information within the agreement. (nb the decision was made to confirm a renewal term of three years which would fix the rate (plus inflation))
   5. To consider actions /recommendations from the recent play inspection. Postponed pending a playground meeting
2. **Planning Applications:** 
   1. **To consider and agree responses to planning application as follows:**
      1. None
   2. **To receive decisions on planning applications as follows:**
      1. PF/2022/0609. The Old Vicarage, Norwich Road. Variation of condition 5 (visibility splay) of planning permission PF/16/1364 as varied by RV/21/0167 to refer to new drawing 273130 REV A instead of drawing PL01 as approved. The Parish Council objected to this application on the basis that the wall is part of the fabric of the village which has stood for generations. Pending consideration by NNDC. Withdrawn
      2. PF/22/0788. Mill House, High Mill Hill. Change of use from residential to office use. Pending consideration by NNDC
      3. BA/2022/0412/HOUSEH. Detached garage within garden of Limes Farm Cottage, Limes Farm Cottage , Clint Street. Approved
3. **Outstanding Highways matters for updates:**
   1. FP14 roundels missing.ENQ900215429
   2. Footpath to village / Ludham Bridge signage. **Clerk** to follow up
   3. Road surface outside Kings Arms. ENQ900216465. 7/11/22 confirmation that NCC will investigate. 28/11/2022 – problem resolved
   4. Deep standing water on Fritton Road. ENQ900216441

1. **Finance**
   1. The Chairman noted that he had seen and confirmed the bank reconciliations for the month.
   2. The following receipts were noted:
   3. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  | DD | Peakes | Grass cutting | 509.00 |  |
|  | BACS | Clerk | Salary and expenses | 728.91 |  |
|  | BACS | NPF | Pension (partly paid by Clerk) | 235.21 |  |
|  | BACS | HMRC | Tax (paid by Clerk) | 111.81 |  |
|  | DD | URM | Glass recycling |  |  |
|  | DD | To be set up. ICO | Information Commission annual subs | 35.00 |  |
|  | BACS | David Bracey Play Safety Inspections | Play inspection | 144.00 | 24.00 |
|  | BACS | Peakes | Village Hall Hedge | 160.00 |  |

1. **At the Chairman’s discretion:**

It had been noted that additional support may be needed for future fireworks displays so that all barriers are manned at all times

1. **Items for the Parish News**

Identification card for elections

NCC consultation

1. **To confirm that the next meeting of the Parish Council will take place on Tuesday 7th February 2023 in the Church Rooms at 7.30pm.**

The meeting closed at 2117 hrs