**LUDHAM PARISH COUNCIL**

Minutes of a meeting of Ludham Parish Council held on Tuesday 6th February 2024 in the Church Rooms, Ludham

at 7.30pm

**Present:** Cllr A Lupson (Chairman)

Cllr P Wall

Cllr T Gabriel

Cllr J Wright

Cllr L Grist

Cllr C Willoughby

Cllr M Monk

Cllr P Lane

Cllr A Lumbard

 Clerk and RFO: J Beardshaw

 Public: 10

 District Councillor Adam Varley

1. Welcome to the public and apologies for absence.
	1. Cllr Routledge. Unwell. Apologies accepted
	2. Cllr Tubby. Work commitments. Apologies accepted
2. Declarations of interest: Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
3. To consider and approve the minutes of the Annual Parish Council Meeting held on Tuesday 2nd January 2024 at 7.30pm. **AGREED**
4. **Correspondence:**
	1. Norfolk Minerals and Waste Local Plan. The Clerk had correspondend with the relevant team at NNDC and had received further information. The Council noted that it had worked hard to find the documentation relevant but had failed to do so. The Clerk would revert to NNDC with a response
	2. Norfolk Parishes Movement. Project for Offshore Transmission Network. The Chairman explained the notion behind the OTN and the Council agreed that it would not wish the County to be dug up across various areas without a more cohesive plan. Noted with thanks
5. **Reports:**
	1. Cllr Wall. Playground report. Cllr Wall noted that the brambles had been removed but that one remained. Cllr Wall noted that the bin was without hinges which meant that it fell over.
	2. Cllr Routledge. Land Registrations. The Chairman noted his grateful thanks to Cllr Routledge following her successes with land registrations
	3. Cllr Gabriel. Defibrillator issues and (Clerk) application for grant for new defibrillator. **The Clerk** would complete applications as required and attempt to find funding
	4. Cllr Lumbard. Flooding. Cllr Lumbard noted that he had attended a meeting in North Walsham to discuss flooding in the area. Duncan Baker MP had organised the meeting on behalf of the local communities. Cllr Lumbard noted that significant issues had been identified in the area and that many authorities had attended but were not effectively communicating with each other. Cllrs Wall and Lane had also attended the meeting. Cllr Lumbard noted that he had spoken at the meeting concerning dredging, which was not being undertaken and is impacting on flooding and drainage. Noted with thanks
6. **Adjourn meeting.**

**The Chairman adjourned the meeting at 2021**

The District Councillor updated the Council on matters at North Norfolk District Council

**The Chairman** **reconvened the meeting at 2038**

1. **To discuss agenda items:**
	1. To receive the SAM2 information for the month. None available due to an issue with the SAM2. Cllr Lumbard had spoken with Westcotec who are happy to extend the lease
	2. To confirm that a parishioner on Broad Reaches may trim the village hall hedge (privately) as agreed by the Village Hall Committee. **AGREED.** Cllr Gabriel asked that a Contractor undertake the work not the parishioner, for insurance purposes
	3. To consider the policy review spreadsheet and determine which policies would benefit from a review. Councillors discussed training. **The Clerk**  would circulate the training dates and would follow up on potential planning training for Cllr Lumbard
	4. To consider information received regarding the Affordable Housing Crisis. The Chairman had thanked the officer from NNDC for attending the meeting.
2. **Planning Applications:**
	1. **To consider and agree responses to planning application as follows:**

None

* 1. **To receive decisions regarding applications:**
		1. PF/23/2191. Fenside, School Lane. Extension of existing garage to create double-bay garage and erection of front porch. Approved. Noted
		2. PF/23/2525. Avalon, Norwich Road. Demolition of existing single storey garage and erection of new single storey garage. Approved. Noted

1. **Finance**
	1. The Chairman noted that he had received the bank reconciliation for December and January, which he had checked.
	2. **The following payments were authorised:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT date** | **Format** | **Payee** | **Detail** | **Amount £** | **Inc VAT £** |
|  | DD | Peakes | Grass cutting | 509.00 |  |
|  | BACS | Clerk | Salary and expenses  | 737.98 |  |
|  | BACS | NPF  | Pension (partly paid by Clerk) | 231.22 |  |
|  | BACS | HMRC | Tax (paid by Clerk)  | 104.43 |  |
| 30.11.23 | DD | URM | Glass recycling |  |  |
|  | BACS | Ludham Church Room | Hire of Church Room | 110.00 |  |

* 1. **The following receipt was noted:**

**None**

1. **At the Chairman’s discretion:**
	1. Cat’s whiskers. Drain cover collapsed. **Clerk** to inform NCC
	2. The Clerk would speak to NNDC / Cllr Varley regarding the removal of the car at Stocks Hill.
	3. The Clerk would speak to NCC Highways regarding the sign at Horsefen Road
	4. Cllr Monk would send a quotation for the Norwich Road footpath
	5. Bolts on horsefen road – gates flapping. **Clerk** to speak to contractor
2. **Items for the Parish News**
	1. Defibrillator at Throwers out of action. Defibrillators at the Village Hall and at Hunters’ Yard.
	2. Planning
3. **To confirm that the next meeting of the Parish Council will take place on Tuesday 5th March 2024 in the Church Rooms at 7.30pm.**

The meeting closed at 2048 hrs